



SYDNEY
Metropolitan
Institute of Technology

Education for Change

PROVIDER ID PRV14280 | CRICOS 03906M



International **STUDENT GUIDE**

www.sydneymet.edu.au



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Acknowledgement of Country

We acknowledge, recognise and respect the elders, families and forebears of the Gadigal people of the Eora Nation who are the traditional owners of the land where Sydney Met is located. .

MESSAGE FROM THE CEO



Welcome to Sydney Metropolitan Institute of Technology, **Sydney Met** for short.

Sydney Met is a leading private higher education provider in Australia, distinguished by its vision for socially equitable and culturally responsive education. Sydney Met provides a transformational educational experience to inspire and equip the new generation of students from around the world. At Sydney Met, we embody a student-centred approach that requires a deep understanding of students' cultural background. This means providing a tailored educational experience that understands their values, cultural differences, assumptions and future plans. This is because we want to make sure students are engaged with their educational experience and outcomes, developing their thinking, skills and knowledge to help them excel in whichever path they choose.

Our motto of '*Education for Change*', reflects our belief that education is key to seeing social change for the better. This conviction has inspired Sydney Met's three goals: academic quality, equitable practice, and social impact.

We take *academic quality* seriously. We maintain high student standards both at enrolment and throughout the course. We are selective in staff appointments and generous in professional development. Our student-centred, hands-on approach to learning ensures that the Sydney Met experience produces a high calibre graduate, one who can attack their profession with confidence and achieve exceptional results.

Our goals are: *Quality education, equal opportunities for all students, and social impact.*

Our motto: *Education for Change*

We are committed to *equitable practice*. This means being inclusive for all cultures by recognizing the value of diversity, including the strengths and uniqueness of each person's background. We aspire to be an exemplar of equitable opportunities and support for all who work and study at Sydney Met.

We aim to produce graduates who are passionate about making positive social impact. Our motto, *Education for Change*, reflects Sydney Met's commitment to educating students who can make a difference. We anticipate that our graduates and alumni will be a spark for social change and innovative ideas that result in social and economic prosperity to their communities. The level of critical thinking and knowledge attainment we seek to impart on to our students aims to allow them to influence and shape debates on social change both in Australia and globally.

I look forward to welcoming you to Sydney Met and sharing your educational journey towards an exciting future.



PROFESSOR ROBIN KRAMAR

Chief Executive Officer (CEO)
Sydney Met



Sydney Metropolitan Institute of Technology (Sydney Met) is a leading higher education institute in Australia that responds to the need for a new culture in Australian higher education. At Sydney Met, students are not just numbers in our system. We recognise that each student has unlimited potential to contribute towards positive change and thus we place students at the centre of everything we do. As such, each student is provided with a unique, practical skill building, culturally flexible and socially committed learning experience.

Sydney Met offers Bachelor degrees in Business (Entrepreneurship), Information Technology and Social Work. All our courses are accredited by the Australian higher education regulator, TEQSA, and registered with the Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS). The campus is near Town Hall Station in the Sydney CBD, and is easily accessible from around Sydney. In fact our campus is in the heart of Sydney city, only a few-minutes walk from train, light-rail and bus stations, meaning you will have no problem coming to and leaving the campus.

Sydney Met focuses on socially responsible, culturally engaged and high quality education, which sets us apart from other providers. Sydney Met values diversity and aims to help students develop their personal and professional skills, while deepening their understanding of the world. We foster critical thinking, creativity and excellence through a variety of unique opportunities for students to develop their characters and deepen their knowledge.



VISION

We want to change lives and produce graduates who engage deeply with their education and become agents of social change and innovation whether it be in Business, IT or Social Work.



GOALS

Sydney Met has three interconnected strategic goals: Academic Quality, Equitable Practice and Social Impact, summed up in its motto, Education for Change.



MISSION

We aim to deliver culturally appropriate and engaged education for students so that they become competent to function as professionals in real world settings.

Sydney Met works together with its students, graduates, educators and stakeholders to translate the agenda of 'Education for Change' and advance actions for progressive social change within diverse communities in Australia, the Asia Pacific and the world.



Sydney Met offers a unique and innovative higher education experience to students from around the world. Sydney Met aspires to be known for its high-quality education and equitable teaching practices, which maximise social impact. We aim to produce graduates who can change the world. But to do so, we need a strong set of values to guide our decision making and that is exactly what we have.

CORE VALUES

STUDENT- CENTERED

We place students at the centre of what we do, integrating curriculum, teaching practice, learning support, pastoral care and career advice.

ACADEMIC EXCELLENCE

We strive for academic excellence. We seek to deliver culturally competent and socially responsible education, that empowers students to thrive with intellectual creativity and high ethical standards.

CREATIVITY & LEADERSHIP

We welcome new ideas from our students, staff and stakeholders in order to encourage leadership for entrepreneurial innovation and opportunities in the global context of diverse cultures.

DIVERSITY

Sydney Met's faculty, students and management value and respect people of all cultural backgrounds, and embrace cultural diversity as a key value.

INTEGRITY & OPENNESS

We encourage open discussion and constructive debate. We conduct ourselves with honesty, openness and integrity. We exercise candour with our stakeholders.

EQUITY

Each student has unique talents and a unique background which will allow them to contribute within Sydney Met and beyond. We strive to create an inclusive and supportive community in which the needs of each student are considered and all have a fair chance to succeed. We also promote equity and justice in the wider world in our commitment to disadvantaged and marginalised communities.

PARTNERSHIP

We partner with communities, businesses, governments and educational institutions in Australia and internationally who share our ethos, with the vision of achieving our strategic goal of producing graduates who can bring positive social impacts.

ABOUT SYDNEY AUSTRALIA



Australia is an incredible country with so much to offer international students. From its stunning landscapes to its vibrant cities, Australia is a unique place to study and explore. Its open, multicultural society makes Australia a welcoming and exciting destination for students from all part of the world.

For international students, Sydney is a great place to study. With its world-class education system, Sydney is an ideal place to pursue higher education.



<Landmarks of Sydney, Sydney Opera House & Harbour Bridge>



<Beautiful Blue, Bondi Beach Rockpool>

Sydney is also a great place to explore. Known for its café and restaurant culture, Sydney offers students an exciting social life. From its iconic landmarks, like the Sydney Opera House and the Harbour Bridge, to its many parks, waterways and beaches, there is something for everyone in Sydney. Nearby national parks and world-famous Blue Mountains offer pristine nature experiences for everyone.

For those who want to explore further, Australia is the perfect place. From the Great Barrier Reef to the Outback, Australia is home to some of the world's most stunning landscapes. Whether you're looking for a relaxing beach holiday, inspiring scenery or an adventure in the wilderness, Australia has something for everyone. With its diverse population, Australia is home to a variety of cultures, from Indigenous Australians to immigrants from all over the world. This makes it a great place to learn about different cultures and make new friends. Overall, Australia is an incredible place to study and explore.



<Nature in the Urban, Royal Botanic Garden>



<The Flag of Australia>

BACHELOR OF SOCIAL WORK (BSW)

CRICOS 111670E



(Academic Excellence Award 2023; awarded to Evans Joseph Onyango; presented by Prof Sharon Moore)

This degree is accredited by;



Course Overview

With the rising awareness of issues around mental health, well-being, inequality and disasters, social workers have become an increasingly valued part of society. In these challenging times, social workers are more than ever in demand as providers of services, support, care, recovery and resilience.

Students will be well placed to add significant social, cultural and economic value to society through critical activities in social work (such as the development of charities and NGOs) and advocating for policies and practices that encourage the fair allocation of resources. Integrated field education is a core component of the BSW course, involving 1,000 hours of experience in work placements.

Career Opportunities

- Social Worker
- Child Protection Officer
- Case Manager
- Juvenile Justice Officer
- Family Counselor
- Child and Family Practitioner
- Community Development Worker
- Mental Health Practitioner

Study Options

4

Years

Normal Mode Full-time

8

Years

Part-time
(Only for Australian local students)



Course Highlights

Includes 1000 hours of field education and a Capstone Unit where students get real world experience.

Focusing on high student satisfaction rates and learning outcomes, reflected by developing the experiential and critical thinking competence in students that enables them to translate exciting ideas into culturally engaged actions.

Graduates either take the challenge of becoming socially responsible professionals, or proactively engage in the expanding field of social work careers.

An exciting and AASW provisionally accredited undergraduate course targeted at individuals who want to pursue socially responsive and responsible directions in social work practice.

Face-to-face and blended teaching in the heart of Sydney city.

Course Features

- The BSW includes:
- 21 core units of 6 credits points each (126 credit points)
- 3 core Field Education Units (48 credit points) + 3 elective units of 6 credit points each (18 credit points)

Total credit points for the BSW = 192

Course Units

21x6CP core units, 3x6CP elective units + 3 Field Education units (48 CP)

- SWK101 So you want to be a Social Worker?
- SWK102 Being a Critical Social Work Practitioner
- SWK103 First Nations Peoples and Decolonising Social Work
- SWK104 Sociological Foundations for Social Work
- SWK105 Psychology and Human Behaviour in Social Work
- SWK106 Professional Practice Skills
- SWK107 Groups, Teams, and Human Service Organisations
- SWK108 Research for Social Work
- SWK201 Theory and Practice -1: Mental Health and Wellbeing
- SWK202 Theory and Practice-2: Social Justice, Human Rights and Advocacy
- SWK203 Theory and Practice-3: Working with Children and Families
- SWK204 Across Diversity: From Theory to Practice
- SWK205 Social and Legal Context of Social Work
- SWK206 Social Work Theory and Practice-4: Ethics, Integrity, and Professionalism
- SWK207 Health, Wellbeing and Lifespan of Individuals
- SWK302 Advanced Practice Skills: Counselling, Casework and Case Management
- SWK303 Social Work with Communities
- SWK305 Structural and Family Violence
- SWK307 Leadership in Social Work Practice
- SWK311 Social Work Field Education 1 (12CP)
- SWK401 Project Management for Social Workers
- SWK402 Social Work Capstone
- SWK411 Social Work Field Education 2 (18CP)
- SWK412 Social Work Field Education 3 (18CP)

Elective Units (Only THREE to be completed)

- SWK301 Disability and Ageing in Social Work
- SWK304 Environmental Justice and Community Resilience
- SWK306 Research for Social Work: Policies and Practice
- BUS211 Human Resource Management
- ENT301 Risk Management
- BUS313 Business and Sustainability
- SWK413 Unspecified Elective

Field Education (1,000 hours)

- SWK311 Social Work Field Education 1 (12CP; 250 hours)
- SWK411 Social Work Field Education 2 (18CP; 375 hours)
- SWK412 Social Work Field Education 3 (18CP; 375 hours)



Major in

CYBER
SECURITY

INFORMATION
SYSTEMS



(Academic Excellence Award 2023; awarded to Pradip Bohara; presented by Dr Linh Hoang)

Course Overview

The Bachelor of Information Technology (BIT) at Sydney Met will build a student's knowledge and skills in the theoretical, technical and practical aspects of information technology.

Our BIT course provides strong foundations required to excel within the IT field. With this course, you can expect to develop your critical thinking, creativity and innovation which will allow you to become a contemporary problem solver ready to contribute to the dynamic in-demand field of IT.

Career Opportunities

- Security Consultant
- Business Analyst
- Information Systems Manager
- Database Administrator
- IT Consultant
- System Administrator
- Network Administrator
- Information System Analyst

Study Options

3

Years

Normal Mode Full-time

2

Years

Accelerated Mode Full-time

6

Years

Part-time

(Only for Australian local students)



Course Highlights

Includes 2 X core Capstone units in each major where students can get real world experience.

Focusing on high student satisfaction rates and learning outcomes, reflected by developing critical thinking competence in students that enables them to translate exciting ideas into innovative actions.

Graduates either take the challenge of becoming socially responsible IT professionals, or proactively engage in the expanding field of IT careers.

An exciting and industry engaged undergraduate course targeted at individuals who want to pursue creative and innovative directions in Information Technology.

Face-to-face and blended teaching in the heart of Sydney city.

Course Features

- Study 24 Units (144 Credit Points)
- 12 core units (Compulsory)
- 8 Major core units (Choose Cyber Security OR Information Systems major)
- 4 elective units
- 1 Unit = 6 Credit Points
- 1 Unit = 14 weeks (12 class weeks, 1 study week, 1 exam week)
- Two Majors: Cyber Security or Information Systems

Course Units

Core Units x 12

- ICT101 Introduction to Information Technology
- ICT102 Foundations of Computer Programming
- ICT103 Computer Security and Network Fundamentals
- ICT104 Introduction to Database Design and Management
- ICT105 IT Project Management
- ICT106 Ethics and Professional Practices in IT
- ICT107 Mobile App and Web Development
- ICT108 Artificial Intelligence for Engineer
- BUS101 Communication for Change
- BUS112 Business Information Systems
- BUS213 Research Methods
- ENT202 Leadership and Teamwork

Major in Cyber Security x 8 Units *

- ICT201 Foundations of Cyber Security
- ICT202 Data Privacy and Information Security (Pre-req. ICT103)
- ICT203 Wireless Networks and Security (Pre-req. ICT103)
- ICT301 Cybercrime (Pre-req. ICT202)
- ICT302 Digital Forensics
- ICT303 Advanced Security Operations and Vulnerability Analysis (Pre-req. ICT202 and ICT 302)
- ICT310 Cyber Security Management in Practice-I (Capstone 1) (Pre-req ICT303)
- ICT311 Cyber Security Management in Practice- II (Capstone 2) (Pre-req ICT310)

Major in Information Systems x 8 Units *

- ICT204 Advanced Database Systems (Pre-req. ICT104)
- ICT205 Systems Analysis and Design (Pre-req. ICT104)
- ICT206 Cloud Computing and Business Systems
- ICT304 Enterprise Network Management (Pre-req. ICT204)
- ICT305 Systems Analytics and Business Intelligence
- ICT306 Information Systems Deployment and Management (Pre-req. ICT204 and ICT305)
- ICT320 Information Systems Project-I (Capstone 1) (Pre-req. ICT306)
- ICT321 Information Systems Project-II (Capstone 2) (Pre-req. ICT320)

Elective Units

- BUS201 Management Principles
- BUS202 E-Business Fundamentals
- ENT211 Creativity and Innovation
- BUS313 Business and Sustainability
- BUS214 Business Statistics
- ICT001-ICT004 Unspecified Electives 1-4

*All units in each major may be taken as electives in the other major, subject to prerequisites, if any.



Major in



The accounting major in this degree is accredited by:



(Student of the Year 2023; awarded to Angel Rana Chettri; presented by Prof Lynne Harris)

Course Overview

Be prepared to take on the world with creativity, conviction and bulletproof mindset. Through this course, we impart solid knowledge combined with practical skills, to develop you as a high impact entrepreneur, business leader or successful team player. This degree could be just the trigger for the transformational future that awaits you.

The overarching purpose of the course is to produce graduates who can take the challenge of becoming socially responsible entrepreneurs, or taking part in the expanding field of entrepreneurship-oriented business careers.



(Academic Excellence Award 2023; awarded to Srijana Chaulagain; presented by Dr Md Ahmed Mostafa)

Career Opportunities

- Business Consultant
- Professional Accountant
- Financial Advisor
- Tax & Accounting Consultant
- Sales Manager
- Business Manager
- Management Consultant
- Start-up Entrepreneur

Study Options

- 3** Years Normal Mode Full-time
- 2** Years Accelerated Mode Full-time
- 6** Years Part-time (Only for Australian local students)



Course Highlights

An exciting undergraduate course targeted at individuals who want to pursue creative and innovative directions in business. The accounting major is accredited with CPA/CA ANZ.

Students will gain knowledge, understanding, and practical skills in different facets of business which will equip them to function effectively in a diverse and ever changing world.

Graduates either take the challenge of becoming socially responsible entrepreneurs, or proactively engage in the expanding field of entrepreneurial business careers.

Focusing on high student satisfaction rates and learning outcomes, reflected by developing critical thinking competence in students that enables them to translate exciting ideas into innovative actions.

Includes 2 X core Capstone units where students can get real world experience.

Course Features

- Study 24 Units (144 Credit Points)
- 17 Core Units
- 1 Unit = 6 Credit Points
- 1 Unit = 14 Weeks (12 class weeks, 1 study week, 1 exam week)
- Two Majors: Accounting or Management, and no major option

Course Units

Core Units x 17

- ENT101 Foundations of Entrepreneurship
- ENT102 Accounting for Entrepreneurs
- BUS101 Communication for Change
- BUS111 Economics for Business
- BUS112 Business Information Systems
- ENT111 Social Entrepreneurship
- ENT112 Business Ethics and Entrepreneurship
- ENT201 Business Finance and Entrepreneurship
- BUS201 Management Principles
- ENT202 Leadership and Teamwork
- ENT211 Creativity and Innovation
- BUS202 E-Business Fundamentals
- BUS211 Human Resource Management
- ENT301 Risk Management
- BUS301 Business and Corporate Law
- BUS317 Business Entrepreneurship Capstone A
- BUS318 Business Entrepreneurship Capstone B

Major in Accounting: complete the 7 units below

- BUS213 Research Methods
- BUS215 Financial Accounting and Reporting
- BUS214 Business Statistics
- BUS302 Cost and Management Accounting
- BUS314 Taxation and Business Regulation
- BUS315 Auditing Issues and Best Practices
- BUS316 Advanced Financial Accounting and Reporting

Major in Management: complete 7 of the 8 units below

- BUS102 Global Business Environment
- BUS212 Principles of Marketing
- BUS303 Supply Chain Management
- ENT311 Strategic Management
- ENT312 Global Entrepreneurship
- BUS311 Organisational Change
- BUS312 Project Management
- BUS313 Business and Sustainability

No Major: complete any 7 units from the Accounting Major (7 units) or the Management Major (8 units), choosing from a total of 15 units

UNDERGRADUATE CERTIFICATE IN BUSINESS

CRICOS 106876M



If you are interested in exploring a new career option or updating your knowledge and skills in Business and Entrepreneurship, then an Undergraduate Certificate in Business is your best option. This is a short course, only requiring 6 months of full-time study, packed full of academic and practical knowledge, ready to build your skills as a business professional. Whether, you seek to use the skills taught in this course within your field of work, or as a segue into an undergraduate degree, you cannot do better than an undergraduate certificate in business. To qualify for the award of an Undergraduate Certificate in Business, students will need to complete the following four Units successfully, that is, 24 credit points.

Core Units x 4

1. ENT101 Foundation of Entrepreneurship
2. ENT102 Accounting for Entrepreneurs
3. BUS101 Communication for Change
4. BUS111 Economics for Business

After completing the Undergraduate Certificate in Business you will be eligible to take out the Undergraduate Certificate in Business or continue into the Bachelor of Business (Entrepreneurship) with credit for the four units completed in the Undergraduate Certificate.

UNDERGRADUATE CERTIFICATE IN INFORMATION TECHNOLOGY

CRICOS 106875A



If you are interested in exploring a new career option or updating your knowledge and skills in Information Technology, an Undergraduate Certificate in Information Technology course can be a great option. This is a short course, only needing six-months of full-time study. To qualify for the award of an Undergraduate Certificate in Information Technology, students will need to complete the following four Units successfully, that is, 24 credit points.

Core Units x 4

1. BUS112 Business Information Systems
2. BUS202 E-Business Fundamentals
3. BUS101 Communication for Change
4. ENT211 Creativity and Innovation

After completing the Undergraduate Certificate in Information Technology you will be eligible to take out the Undergraduate Certificate in Information Technology or continue into the Bachelor of Information Technology with credit for the four units completed in the Undergraduate Certificate.

COURSE FEES AND ENTRY REQUIREMENTS

[Tuition fees are based on per Credit Point enrolled]



COURSES	DURATION	PER TERM FEES	TOTAL COURSE FEES	INTAKE	ENGLISH REQUIREMENT
Bachelor of Social Work (BSW) @ \$450/ credit point	4 Years	AUD 10,800	AUD 86,400	Trimester 1 : Feb Trimester 2 : May Trimester 3 : Sep	IELTS overall 7 not less than 7 each band or equivalent
Bachelor of Information Technology (BIT) @ \$383.33/ credit point	3 Years	AUD 9,200	AUD 55,200	Trimester 1 : Feb Trimester 2 : May Trimester 3 : Sep	IELTS overall 6 not less than 5.5 each band or equivalent
Bachelor of Business (Entrepreneurship) (BBUS) @ \$383.33/ credit point	3 Years	AUD 9,200	AUD 55,200	Trimester 1 : Feb Trimester 2 : May Trimester 3 : Sep	IELTS overall 6 not less than 5.5 each band or equivalent

General Fees and Charges

Selected general fees and charges (AUD) as applicable

*Enrolment fee (non- refundable)	AUD 200
*Re-exam, or supplementary assessment	AUD 150
*Tuition fees payment plan	AUD 100
*RPL Application fee	AUD 200
*Student ID card replacement	AUD 20
*Deferment of enrolment	AUD 200
*Change of course pathways	AUD 200
*Graduation fee	AUD 200
*Qualification reissue fee	AUD 50
*Qualification urgent processing fee	AUD 100
*CoE Extension fee	AUD 100
*Readmission fee	AUD 100
*Library late return fees	AUD 5 per day per item upto AUD 100
*Library book replacement	Replacement cost
*Late tuition fee payment	5 percent of overdue tuition fee per week
*Airport pickup fee (if selected)	AUD 200

Please note that there are other fees and charges as applicable. The fees and charge may change and you are requested to check with the College to obtain the latest fees and charges.

Overseas Student Health Cover (OSHC)

The Australian government requires international students and their dependents to have OSHC (Overseas Student Health Cover) while studying in Australia. This requirement is regardless of any existing health insurance in their home country.

The recommended provider of OSHC is AHM and it can be arranged when the student pays their tuition fees.

Estimated accommodation costs per person/week:

Hostels and Guesthouses	AUD 90 to 150
Shared Rental	AUD 95 to 215
Homestay	AUD 235 to 325
Rental	AUD 185 to 440

Estimated costs of living per person/year

For students or guardians	AUD 24,505
For partners coming with you	AUD 8,574
For a child coming with you	AUD 3,670

The student should consider the cost of living (accommodation, meals etc.) in Australia, which is estimated by the Australian government, and can be found at <https://www.studyinaustralia.gov.au/>

Payment of Fees

Tuition fees are payable as part of enrolment in the Course six (6) weeks prior to the start of the Trimester. Fees for subsequent trimesters must be paid at least 2 weeks prior to commencement. Fees are calculated based on the number of Units.

Payment Options

- Bank Cheque
- Direct deposit/Telegraphic transfer

Minimum Entry Requirements

ACADEMIC

- Successful completion of Year 12 in Australia with minimum ATAR of 60, or equivalent overseas qualification, or
- Satisfactory completion of an accredited Tertiary Preparation Program or a Foundation Year Program offered by an accredited Australian Higher Education Provider that would enable students to gain entry to an Australian university; or
- Satisfactory completion of a tertiary education qualification at AQF Level 5 (Diploma) or above from an accredited Australian Higher Education Provider, or an AQF Level 5 (Diploma) or above qualification from a Registered Training Organisation (RTO) in Australia, or equivalent overseas qualification, or
- For entry to the Bachelor of Business, satisfactory completion of an Undergraduate Certificate in Business (with credit transfer), or
- For entry to the Bachelor of Information Technology, satisfactory completion of an Undergraduate Certificate in Information Technology. Technology (with credit transfer)

ENGLISH REQUIREMENTS

For the Bachelor of Social Work (BSW):

- Minimum IELTS (Academic Module): Minimum score of 7.0 or higher in each component (listening, reading, writing, and speaking), or equivalent, upon application.

For the BIT, BBUS and Undergraduate Certificates:

- Minimum IELTS (Academic Module): 6.0 overall with no band less than 5.5, or equivalent, upon application.

All applicants must be 18 years old prior to course commencement.

Meeting the minimum entry requirements does not guarantee a place in the course for which you have applied.



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